

**TOWN OF BLADENSBURG  
WORKSESSION MINUTES  
May 14, 2018 5:30 p.m.**

**I. CALL TO ORDER:** Mayor James called the meeting to order at 5:30 p.m. with Council Members Ficklin and Mendoza present. Council Member Bridgeman was absent.

**II. APPROVAL OF MINUTES:**

**April 2018 Worksession minutes:** Council Member Mendoza moved to approve the minutes; Council Member Ficklin seconded the motion and it passed unanimously.

**April 26 Budget Worksession minutes:** Council Member Ficklin moved to approve the minutes as presented; Council Member Mendoza seconded the motion and it passed unanimously.

**April 30 Budget Worksession minutes:** Council Member Ficklin moved to approve the minutes as presented; Council Member Mendoza seconded the motion and it passed unanimously.

**III. UNFINISHED BUSINESS:**

**FY 19 Proposed Budget:** In preparation for the FY 19 budget, Treasurer Tinelli reported there have been two Budget worksessions (April 26 & 30) and two Public Comment sessions (May 1 & 12).

Mr. Tinelli provided the following updates

1. The draft budget has been posted on the Town website with hard copies available through the Front Office.
2. The Constant Yield Hearing will be held during tonight's Council Meeting starting at 7:00 p.m.
3. In compliance with the Town Charter, the First Reading of the Ordinance to approve the budget will take place during tonight's Council Meeting.
4. Capital grants including funding through the State Highway Administration.
5. Workmen's Comp Insurance rates may be reduced by 50%.

Mr. Tinelli highlighted the breakdown of the overall budget explaining that 83% of the budget is used for delivery of services (Police, Public Works, Code Enforcement), and 17% for general administrative costs.

Mr. Tinelli stated the draft budget has increased by 3% (subsequently changed to 2%) with the biggest driver coming from real property tax revenue after new assessments.

Additionally the vacant Public Works Director position will be funded in the proposed FY 19 budget. Other larger expenses will include more Tasers and body cameras, and gun storage for long rifles.

Mr. Tinelli will update the Mayor and Council on Health Care Insurance options during the May 23<sup>rd</sup> Budget worksession.

**MOTION TO GO INTO CLOSED SESSION FOR PERSONNEL ISSUES AND LEGAL ADVICE:** Council Member Ficklin moved to adjourn into closed session; Council Member Mendoza seconded the motion and it passed unanimously.

**MOTION TO REOPEN THE WORKSESSION:** Council Member Mendoza moved to reopen the worksession; Council Member Ficklin seconded the motion and it passed unanimously.

**Approval of New LGIT Board Members:** Council Member Ficklin moved to approve the slate of nominees for the Board of Local Government Insurance Trust; Council Member Mendoza seconded the motion and it passed unanimously.

**Special Election Update:** Town Clerk McAuley reported on the steps, outlined by the Town Charter and Laws, that have taken place as part of the election process.

## **VI. NEW BUSINESS**

**FY 18 Budget Strategic Action Plan Update:** Town Administrator Sandlin presented a chart detailing how the current year's budget plan has addressed goals and priorities identified in the adopted 2017 Strategic Action Plan. Achievements and initiatives include: completion of Phase I of the University of Maryland Redevelopment Study. Phase II (450/202 split to 57<sup>th</sup> Avenue) is budgeted for in Fiscal Year 2019. The Marketing Coordinator's position was funded as full time to improve communication outreach and dissemination of information.

## **VI. ANNOUNCEMENTS:** Public Safety Open House is scheduled for May 19, 1-3 p.m. at the Harrington Park.

Due to the scheduling conflict with the Maryland Municipal League's Summer Conference, the Worksession and Council Meeting dates have been changed to June 4, 2018

## **VII. ADJOURNMENT:** At 6:45 p.m., Council Member Ficklin moved to adjourn; Council Member Mendoza seconded the motion and it passed unanimously.

Respectfully submitted,

Patricia A. McAuley, Town Clerk

**Council Actions:**

**Council approved minutes for the April 9<sup>th</sup> Workession and the April 23 and 30 Budget Workessions.**

**Council voted to go into Closed Session for Personnel issues and Legal Advice**

**Council approved the nominees for the LGIT Board of Directors**