

**TOWN OF BLADENSBURG
WORKSESSION MINUTES
April 9, 2018 5:30 p.m.**

I. CALL TO ORDER: Mayor James called the meeting to order at 5:30 p.m. with Council Members Ficklin and Mendoza present.

II. APPROVAL OF MINUTES: February and March 2018 Worksession minutes: Council Member Mendoza moved to approve the February 2018 Worksession minutes as presented; Council Member Ficklin seconded the motion and it passed unanimously.

Council Member Ficklin moved to approve the March 2018 Worksession minutes as presented; Council Member Mendoza seconded the motion and it passed unanimously.

III. FISCAL YEAR 2019 BUDGET PRESENTATION: Treasurer Tinelli started his comments with a review of the updated Budget Schedule.

He then gave a power point overview of the first draft of the proposed budget.

He reported that both revenues and expenses are expected to be up 3% in FY2019. Personnel costs (including salaries and benefits) will be the largest percentage of the budget as expected. The new budget will be approximately \$6.5 million.

Primarily, the Town's budget goes to the delivery of services to the residents and community.

Mr. Tinelli requested the Mayor and Council go through and review the proposed budget and call him with any questions.

IV. CHARTER RULES ON ABSENCES: At 5:50 p.m., in accordance with the Town of Bladensburg Charter, Section 207. Rules, Council Member Mendoza moved to approve Council Member Bridgeman's absence. The motion died for lack of a second.

Council Member Ficklin moved to not approve Council Member Bridgeman's absence; Council Member Mendoza seconded the motion and it passed unanimously.

Council Member Bridgeman arrived at 5:56 p.m.

V. UNFINISHED BUSINESS

Volunteer Community Events Team: Mayor James and Town Administrator Sandlin have scheduled an upcoming meeting with Ms. Rene' Green and Mrs. Hoffman to discuss Town special events currently handled through the "Patriotic Committee". There is a plan to form a team of volunteer residents, business persons, and friends of Bladensburg who are interested in helping to organize and plan special Town events to include Memorial Day, July 4th, Yule Log, the Black History month event and more.

The Town will post the Events Team meeting will be publicized through the Town's E Blasts and other community outreach avenues.

MML Convention Attendance: Town Clerk McAuley reminded those who will be attending the conference to submit their registrations to her by close of business on April 12th.

Comcast Issues: Mr. Rinehart spoke about recent cable problems reported by a resident. He stated that problems stem from rebroadcast issues and Comcast engineers are currently working on rectifying the issue. Currently the Town's station (71) is "up and running".

VI. NEW BUSINESS

Special Election: The Town Clerk reported Special Election post cards have gone out to all Ward II residences, the Prince George's County Board of Elections have been notified of all dates related to the election. She stated the deadline for Candidates to file is April 16th at 5:00 p.m.

Resolution 2-2018: Designation of a Resident Agent: As required by State Law, the Town must designate a Resident Agent with the Department of Assessments and Taxation who would accept service of process. This Resolution will be voted on at the Council Meeting to follow.

Reimbursement of End Time Harvest Ministries' Scholarship Funds: Mayor James explained End Time Harvest Ministries is holding \$1000 in funds provided by the Town to go towards a scholarship for a Bladensburg student. The Mayor explained those funds were not used by the student originally designated to receive the scholarship as decided not to attend college or another educational institution.

This is on the Council Meeting agenda for a decision.

Approval of New LGIT Board Members: The Council will vote on this at the May 14th Worksession.

July 4th Fireworks: Mr. Tinelli has been working with Image Engineering on a proposal to assist the Town with a fireworks display at fireworks display at

the Bladensburg Waterfront Park on the evening of July 6th. (The company is noted for its Ocean City fireworks on July Fourth.) The plan is to host a family friendly event with a DJ and food trucks.

Mr. Tinelli stated Image Engineering provided a proposal for three options: \$10,000 for ten minutes, \$15,000 for fifteen minutes, and \$20,000 for a 15-20 minutes enhanced show. The Town Administrator recommended the \$15,000 option.

VIII. ANNOUNCEMENTS: Mayor James announced FEMA has left over meal kits from hurricane season, to be distributed throughout the State by the Maryland Department of Legislative Services. She suggested the Town implement a plan to acquire and distribute an allotment of the meals to families in need and/or seniors. Staff will develop a plan.

IX. ADJOURNMENT: There being no further business, at 6:37 p.m., Council Member Ficklin moved to adjourn; Council Member Mendoza seconded the motion and it passed unanimously.

Respectfully submitted,

Patricia A. McAuley, Town Clerk

Council Actions:

Council approved February 2018 Worksession minutes

Council approved March 2018 Worksession minutes

Council approved not excusing Council Member Bridgeman's absence.