TOWN CLERK/FRONT OFFICE REPORT
SEPTEMBER 2017

TOWN CLERK/FRONT OFFICE REPORT
SEPTEMBER 2017 UPDATE

Town Clerk/Front Office spent a great majority of the month of September handling the critical logistics for the Town Elections (Ms. McAuley) and handling the details for Port Towns' Day (Ms. Griffin).

Meetings:

Ms. Griffin attended final planning stage meetings for Port Towns Day.

Ms. McAuley attended meetings of the Supervisors of Elections and conducted a training meeting for the Supervisors prior to the October 2nd election.

Ms. McAuley attended weekly meetings of the Town's management team.

53rd Place Street Improvements

As of this report, the concrete work has been completed (sidewalks, aprons) and next steps will be milling and paving of the streets.

Town Elections

The Town Clerk sent out approximately 340 absentee ballot packets to registered voters who submitted Absentee Ballot applications. Packets included an Oath of Voter, to identify that person, a separate ballot envelope for the ballot, the ballot itself and a stamped return envelope.

The Clerk provided a training session for the Supervisors prior to the election. Voting materials provided by the County were reviewed. The Process for counting the ballots was gone over. Potential issues, such as un-registered voters, absentee ballot recipients, who decided to vote in person, and other issues were also discussed.

Staff at the County Board of Election was on standby, not only during working hours, but during the poll times, to assist with any registration issues.

Mailings were sent out by both the County Board of Elections and Town reminding voters of the date, time and place to vote, and, in the case of the Town, the names of the candidates.

Supervisors arrived at Town Hall, the polling place, at 6:30 am to set up the voting procedure materials and be ready for the 7:00 am poll opening.

Ballot counting took three hours, as all absentee votes had to be processed after the closing of the polls.

Bostwick

The grant team is in the process of working on Maryland Historical Trust work permit applications. All work must be approved by its Easement Committee prior to any commencement of the described work submitted.

Port Towns Day

See attached letter.

The Port Towns

A Community of Communities!

October 5, 2017

Town of Bladensburg
4229 Edmonston Road
Bladensburg, MD 20710

21st Annual Port Towns Day Festival 2017

Dear: Madame Mayor, Council and Staff:

The Committee and all of its event goers would like to thank the all of the support from each Town for their kindness on what was a fantastic 21st, Annual Port Towns Day. The four municipalities' Bladensburg, Colmar Manor, Cottage City and Edmonston hosted this year's community day festival collectively and with full cooperation.

This spirited one-day event, which attracts more than 2500 metropolitan area residents, is a festive diverse community experience displaying sustainable community concepts, live entertainment, a vending marketplace, international foods, health promotion, children's world, senior activities, rock climbing, free giveaways, boat rides on the Anacostia and much, much more. The Port Towns Day Festival is one of Prince George's municipalities' signature events and largest single day festival that our communities enjoy and take great pride in being a part of this annual celebration.

As the Port Towns Day Festival has grown each year, the Port Towns Day Committee continues to build upon its relationships with past loyal supporters/sponsors while offering new opportunities for those wishing to become a part of this exciting community experience.

Thank you for allowing me to be an integral part of this well represented and attended event.

Thank you again!

Sincerely,
Ms. Diane Griffin
The Port Towns Day Committee

cc: Town Administrator
Ms. Debi Sandlin
Town Clerk
Ms. Patricia McAuley